

RTOERO Wellington District 31 Virtual Executive Meeting Monday January 17, 2022 @ 3:00 pm

Minutes

Present: Stephen O'Connell, Anne Smith, Nancy Baker, Richard Goodbrand, Joyce Barnes, Shirley Goodbrand, Brenda McGinnis, Joan Miller, Joan Berry, Linda May Bell, John Ritchie, Marina Howlett, Mike Curtis, Pam Niesiobedzki, Lenore Ralph, Scott Montgomery, Amanda Leathem

Regrets: Tim Cunningham

1. Welcome – Anne Smith

2. Approval of/Addition to Agenda:

Motion to approve agenda by Marina Howlett, seconded by Brenda McGinnis; carried

3. Approval of November 23, 2021 Minutes – Joan Miller

Amended online: **#4. Treasurer's Report:** "Sept. 21/21" to "Dec. 31/21"

#10. Benefits 2022: bullet 14: "on" to "in"

#16. Goodwill Report: bullet 7: "graham" to "Graham"

#17: Other: "temporarily leave" to "step back from"; insert
"Wellington" between Guelph and Coalition

Motion to approve the amended minutes by Joan Miller, seconded by Lenore Ralph; carried

4. Treasurer's Report - Mike Curtis

(See insert dated December 31, 2021)

Motion to approve the financial report by Mike Curtis, seconded by Joan Berry; carried

5. Newsletter – Tim Cunningham (absent) Anne Smith

- Updates from contributors in upcoming newsletter
- Editorial committee meeting last Saturday night (Jan. 15/22)
- Deadline: send to printer by Jan. 21/22 and out ASAP

6. RTOERO Office Updates:

- New website Nov. 26/21 Zoom meeting with Anne Smith, John Ritchie, Charles Tabone (Director of Information Technology), Sylvia Link (Director of Marketing & Communications) and Lori Hunter (ELearning Specialist)
- Pushing to fold our website in to theirs; "cookie cutter" sub website format
- Reasoning (according to Charles), Security & Branding
- "Fait accompli" – out of 51 districts, 40 have sub websites, 7 have local ones (us included) and 4 no websites or are forwarded to RTOERO main website
- Allowed to post but not allowed to create or alter existing pages
- Not allowed to use contact info; must go through Anne, as President
- To ensure security, John will press Charles or Sylvia to give email addresses similar to Anne's (president 31) to our other executive chairs so they can connect with our email members who have emails without the chairs having personal emails on the website
- Of our 1300 members, 300 have no contact except through Anne
- Will take our time with the transition
- President's Meeting Jan. 20/22 – Anne attending

- Marketing/Communications Meeting Jan. 24/22 – Rick, John, Anne, Scott and Nancy attending
- RTOERO Governance Committee and Nomination Committee will no longer be reviewing district governance documents so no need to file them
- New sections for Presidents Handbook: District Newsletter Policy and Guiding Principles, Summary of RTOERO Marketing and Outreach Activities and Website Governance Policy and Guidelines
- RTOERO interested in our members putting their names forward for election to the Board or committees – information sessions being offered by RTOERO on Zoom prior to application date

7. Governance: Donation Policy – Marina Howlett /Joyce Barnes

- Money from National to be spent on programming, services, membership
- Discussion: current criteria for in memoriam donations
- Donation to UGLF in memory of Dr. Martha Rogers – Richard Goodbrand
- Donation to UGLF in memory of Dr. Martha Rogers not suitable at this time even though she was longest serving director for UGDSB and an executive member
- Did make a donation in her name when she retired
- Covid – 19 regulations restricted our chances to honor her retirement
- Goodwill Policy – Joyce Barnes
- Discussion: cost for rose bud vases for 90 – 95+ members: change \$20 limit to \$30 limit to accommodate inflation
- 100+ members' bouquet cost to remain same
- Donation/Goodwill Policy review suggested: not updated since 2017

8. Awards Committee – Nancy Baker

- Volunteers to assist Nancy are Rick G. Joan B. Pam N.
- RTOERO Distinguished District Member Award
- Nancy will set up meeting and committee will discuss and nominate potential candidate(s)
- Name(s) of nominee(s) to be submitted to RTOERO by end of February 2022

9. GWCSJ – Richard Goodbrand

- The Big Umbrella being reinstated at Guelph Farmers Market
- Coalition assists but does not run The Big Umbrella
- Way for various coalition groups to talk and get their information known
- Looking for donations and volunteers
- Big Umbrella does not fit into our donation policy
- Verbal agreement by volunteers who man the booth
- Volunteer once every 8 weeks and are responsible for information distribution
- Guelph centric only
- Good advertising for new member recruitment
- Rick to prepare newsletter article and send it to Anne by this evening
- Revisit this at next meeting in March before decision is made

10. Other:

11. Next Meeting: Monday March 21, 2022 @ 3:00 pm

12. Adjournment: Anne Smith adjourned the meeting at 4:00 pm